

Tuition Policy

Tuition rates are subject to change with a 30 day written notice. Monthly tuition is due the 1st of each upcoming month or weekly on Mondays for the upcoming week.

Tuition rates are NOT subject to credits due to but not limited to:

Holidays, Sick Days, Vacation Days, Inclement Weather or other closings or non-attendance reasons.

Past Due: If tuition is 1 week past due, payment will be required at drop off that following Monday for the prior week in addition to the upcoming current week in order for your child/children to continue attending as a student. If tuition consistently is late, monthly payments for the upcoming month will be required without the option for weekly payments. School Age Children Tuition is only accepted monthly.

Vacation: Per calendar year, a <u>5 day consecutive</u> tuition waiver is granted after 3 months of enrollment, with a <u>1</u> week written notice countersigned by the Director for record keeping and that tuition is paid and in current standing. Vacation waivers will <u>NOT</u> be honored during a <u>30 day written</u> notice for withdrawal from the program or if there is a past due balance.

Fees: A \$25 late fee will be incurred if payment is not received timely every Monday for the upcoming week or the 1st of the month for monthly tuition payments. A \$30 returned check fee (currently) or whatever the bank charges at that time, will be forwarded to the parent for reimbursement. If more than 2 checks are returned during the enrollment, cash or a credit card will be required as the only form of payment. The center's operating hours are 6:30am – 7:00pm, Monday – Friday. A \$25 fee for the first 15 minutes will be charged for any late pick-ups and \$5 a minute after the first 15 minutes. Please call the center is you are running late.

Discounts: 10% discount offered on 2nd sibling's eldest tuition rates. 15% discount for 3+ children enrolled on eldest tuition rates.

Referral Program: A 5 day tuition credit of equal or lesser value is granted to any child referred and enrolled in our program for a consecutive 3 month period provided that their tuition is paid, that tuition is in current standing and that the enrolling family referenced you as the referring family on the enrollment forms. Please make sure new students "thank you" as the referred family to receive this referral benefit during time of enrollment.

Security Deposit: If applicable, a security deposit may be required. If so, this deposit will be used towards your final week/month tuition.

Registration Fees: New enrollments are subject to a one time registration fee which is nonrefundable to secure your child's placement at our Center.

Parents/Guardians have read and understand the Policy set forth by signing below. Student enrollment can be denied and is at the Center's discretion.

x		
Parent's/Guardian's Signature	Date	
x		
Parent's/Guardian's Name	Child's Name	